Congratulations on your selection to represent Western’s wind department in the scholarship brass quintet and woodwind quintet. This is an important position that will entail frequent community and regional outreach performance opportunities. In a sense, each of you will act as musical ambassadors for Western’s music department.

In addition to the course outline and grading policies found in the Mus 281/481 Syllabus, your Scholarship ensemble will have the additional responsibilities listed below:

| Once per Quarter | 1. Perform at the 5:30pm Chamber I “Matinee” performance at the end of each quarter at the Crystal Ballroom at the Leopold  
2. Perform at one local high school |
| Once per Academic Year | 1. Perform one shared featured recital in the Spring  
2. Work on one performance video project per academic year  
3. Travel and perform on one overnight regional tour per academic year |

With the exception of the 5:00pm Chamber I “Matinee” performance, these performances will be scheduled based on the availability of the area coordinator and the members of each ensemble. It is the responsibility of each ensemble to work closely with their faculty coach and area coordinator to ensure that the above guidelines and successfully met each year.

<table>
<thead>
<tr>
<th>Tour Timeline and Checklist</th>
</tr>
</thead>
</table>
| By Dec. 1st | Choose repertoire for entire year (including 15 minute tour program)  
Choose an area for the tour (ex. - Tacoma, Olympia, Spokane, Tri-City, Vancouver [WA])  
Contact (email and phone) 4-5 high schools and find out their interest and potential class times for visiting (ask coach for school suggestions)  
Submit proposed itinerary to area coordinator |
| By March 1st | Give itinerary to music office and ask for work-study documentarian |
to go with group on tour

- Arrange transportation and lodging with Heather Dahlberg at music office

<table>
<thead>
<tr>
<th>March or April</th>
<th>□ DO THE TOUR!</th>
</tr>
</thead>
<tbody>
<tr>
<td>By May 15th</td>
<td>□ Send thank you emails to participating band directors</td>
</tr>
<tr>
<td></td>
<td>□ Submit write-up summarizing your activities to the area coordinator</td>
</tr>
<tr>
<td></td>
<td>□ Send photos of tour to area coordinator</td>
</tr>
</tbody>
</table>

Reminders about your tour:
- Divide tasks equally among all members when organizing the tour
- Remind schools of your visit one week and one day before your actual visit
- Take brochures and admissions information to pass out to interested students
- Talk to students about Western, and answer any questions from them
- Be personable, and remember that you are representing Western’s music department

**EXPECTATIONS OF CONDUCT**

Members of the Scholarship Chamber Ensemble represent the highest caliber of musicianship and professionalism in Western’s music department. As such, all members of the ensemble are expected to display, without fail, the highest standards in all of the following:

- Attendance of rehearsals, performances and events
- Timely replies to email communication from coaches and other ensemble members
- Completion of assigned organizational tasks relevant to the ensemble
- Professional behavior and attitude while participating in ensemble relevant activities
- Preparation of performance materials assigned to the group

***IMPORTANT***

*Failure to satisfy any one of the standards listed above could result in immediate dismissal from the group.*

Questions should be directed to either your faculty coach, or to your instrument area coordinator:

Dr. Gustavo Camacho, brass area coordinator - Gustavo.Camacho@wwu.edu
Lisa McCarthy, woodwind area coordinator - Lisa.McCarthy@wwu.edu